



Northern Flights Disc Golf Inc.
www.northernflightsdiscgolf.ca
northernflightsdiscgolf@gmail.com

Conflict of Interest Policy

(For board members and key decision-makers)

Northern Flights Disc Golf Inc. Conflict of Interest Policy

Purpose:

To ensure that the decisions of the board and staff are made in the best interests of the organization and free from undue influence or personal gain.

Definition:

A **conflict of interest** arises when a board member or volunteer has a personal, professional, or financial interest that may interfere with their duty to act in the organization's best interest.

Policy:

1. Disclosure Required

All board members and volunteers must disclose actual or potential conflicts of interest at the earliest opportunity.

2. Examples of Conflicts:

- Personal or family financial interest in a vendor or contractor doing business with the organization
- Serving on another board that may compete or conflict with Northern Flights' mission
- Using organizational assets or relationships for personal gain

3. Procedure:

- Disclose the conflict to the board or supervisor
- Remove oneself from related discussions or votes
- The board will decide whether a conflict exists and how to address it

4. Documentation:

- All disclosures and actions must be recorded in the meeting minutes

5. Annual Affirmation:

- Board members must sign a Conflict of Interest Statement annually



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Conflict of Interest Statement & Acknowledgment

I, _____, acknowledge that I have received, read, and understood the Conflict of Interest Policy for Northern Flights Disc Golf Inc.

I agree to comply with the policy and to disclose any actual or potential conflicts of interest in a timely and transparent manner.

I understand that failure to do so may result in disciplinary action, including removal from the board.

Signature: _____

Date: _____

Board Position: _____